

## GAME ROOM ATTENDANT (PT/FLEX HOURS)

\*Sarah Heinz House is a 115 year old organization that focuses on empowering youth to laugh, learn and lead.

### Position Summary:

- Ensure the safety (physical, emotional, social, etc.) and meet the needs of the members in the games rooms at all times
- Supervise members while in games room
- Hold members accountable by addressing issues, disciplining within your responsibility and seeking assistance from a monitor or Program Director as needed
- Complete daily responsibilities including cleaning the desk, giving out and checking back in equipment, etc.
- Alert supervisor to issues in games room through log book, email/text or face to face communication as necessary (for example equipment was broken, need more chalk, etc.)
- Check games room at the end of shift making sure all equipment is put away, trash is picked up, lights are off and windows are closed

### Available shifts:

- Monday, 6:30-9:00
- Tuesday, 6:30-9:00
- Wednesday, 3:30-6:30 & 6:30-9:00
- Thursday, 3:30-6:30 & 6:30-9:00
- Friday, 3:30-6:30 & 6:30-9:00
- Saturday 9:00am – 12:00pm & 12:00pm – 3:00pm

### Job Type: Part-time

For more details please contact Mr. Yas

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